



Dynamic Works Purchase Policy

1. Submission of this order, in any format, constitutes an agreement and acceptance by the orderer that all information is complete and correct, and guarantees payment in full to Dynamic Works Institute, according to the prices listed.
2. Payment is due upon receipt.
3. To be processed, orders must be accompanied by either a signed purchase order or a valid credit card number. (Call us for credit card processing.)
4. Courses can be transferred to other learners in your organization if:
 - a. The transfer is made within 6 months of the original order
 - b. The student has not taken any courses
 - c. The student shows no online activity
5. Once a student has begun using the courses, transfers or substitutions cannot be made.

Why? When students become members, they are assured that they have access to that course for the lifetime of their membership, which is unlimited. Our motto is Lifelong Learning. To keep our promise to our students, therefore, we cannot transfer course access once learning has begun.
6. All courses are offered as an annual license. Bulk orders have 1 year from Date of purchase to assign the course(s) to students. Any licenses remaining at the 1 year anniversary are forfeited. Dynamic Works is not responsible for refunding any unused seats for bulk orders.

Terms and conditions are subject to change. Please contact info@dwfs.us if you have further questions.

